



CLC RESIDENT CAMPS

2011 SUMMER CAMP RESERVATION FORM

For placing Cub Scout Resident Camp and Boy Scout Camp reservations.
Please use one form per reservation. Please fill in all boxes.

Please return this form to: 3039 Hanley Rd Central Point, OR 97502 / phone 541.664.1444 / fax 541.664.6121

<p>Unit Basics: Council: _____ District: _____ Pack: _____ Troop: _____ Other: _____</p>	<p>Reservation Information: Cub Scout Resident Camp <input type="checkbox"/> Boy Scout Summer Camp <input type="checkbox"/> Session (week) dates: _____ Number to attend camp: Scouts _____ Adults _____ Unit Insurance Company (not agent): _____ Insurance Policy Number: _____</p>
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<p>Primary Contact Person: Name: _____ Address: _____ City/State/Zip _____ Phone: (H) (____) _____ (W) (____) _____ Email: _____ Position: _____</p>	<p>Unit Committee Chair: Name: _____ Address: _____ City/State/Zip _____ Phone: (H) (____) _____ (W) (____) _____ Email: _____ Position: _____</p>
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Deposit: Until March 15, 2011 deposit is **\$250 per unit** to hold the reservation. **After March 15, 2011** deposit is 50% of the camp fee per boy.

- Deposit of \$ _____ is submitted today for each unit or for each of _____ boys, totaling \$ _____
- I understand that this deposit is non-refundable for any reason. (initial) _____
- I am authorized to represent this unit and place this reservation for this unit. We will share cancellation and refund policies with all parents. Signature of person completing this form: _____ Date _____

Reservation Details:

Special needs: Camp directors will do their best to meet special needs such as minor menu changes for dietary requirements or diabetic and food allergy campers, and considerations for disabled persons when a **Special Needs Form is submitted** giving details of the need. Is there a special need to consider? ____ No ____ Yes

Campsite preference: Your camp director will gladly consider unit preference for campsites (in date of reservation order, along with other factors). Preferences are **NOT** guarantees of site assignment. Please indicate your preference, if any:
 First campsite preference: _____ Second preference: _____ Wilderness Site: _____

Site sharing: To share a campsite with another unit, please note the other unit number here: _____

Arrival: Boy Scout camps begin Sunday unless designated as a Monday start. Out of council units and those with religious conflicts may arrive Saturday evening at 6pm or on Monday by 7am. Cub Scout camps begin Friday at noon unless otherwise designated.

Arrival day (check): Opening day as scheduled Saturday at 6pm Monday at 7am

<p>Payment Details: _____ Please bill card number: _____ for \$ _____ (circle one) Visa MasterCard Expire date: _____ /20____ cvv _____ Signature of Cardholder _____ Printed name of cardholder _____ _____ Please accept the enclosed check in the amount of \$ _____</p>	<p>Office Use: Received Date _____ Reservation No. _____ Deposit paid \$ _____ Receipt # _____ Clerk _____</p>
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CLC RESIDENT CAMPS

Summer Camp Dates & Fees

2011 'Continuing the Journey'

Summer Camp Dates & Youth Fees		Regular Unit	
Event	Dates	On-Time Payment	Early-Bird <i>(Paid in full by April 30)</i>
CAMP McLOUGHLIN			
2011 Cub Scout Resident Camp Reservations being accepted now.			
FREE Camp T-Shirt to returning units from 2010	Session 1: July 8 – 11 (Fri - Mon) Session 2: July 11 – 14 (Mon - Thurs) Session 3: July 15 – 18 (Fri - Mon) Session 4: July 22 – 25 (Fri - Mon) Session 5: July 29 – Aug 1 (Fri - Mon) Session 6: Aug 5 – Aug 8 (Fri - Mon) *In-council units achieving their FOS goals by April 30, 2011 are eligible for a 10% discount per boy for Cub Resident Camp <u>or</u> Day Camp.	\$150.00*	\$140.00*
CAMP MAKUALLA			
2011 Boy Scout Summer Camp Reservations being accepted now.			
FREE Camp T-Shirt to returning units from 2010	Session 1: July 3 – 9 (Sun – Sat) Session 2: July 10 – 16 (Sun – Sat) Session 3: July 17 - 23 (Mon – Sat) Session 4: July 24 – 30 (Sun – Sat) Session 5: July 31 – Aug 6 (Sun – Sat) *In-council units achieving their FOS goals by April 30, 2011 are eligible for a 10% discount per boy.	\$250.00*	\$240.00*

***Unit Deposit of \$250 is applied to overall fees and reduces the remaining balanced owed.**

Opportunity funds may be available for those in Crater Lake Council needing assistance.

Additional optional-activity fees may apply at camp for certain activities (such as rifle fees, outbound adventure programs, etc.). These optional-activity fees are described in pre-camp leader guidebooks.

Adult Fees	Free Adults		Extra Adult Fees
Cub Scout Resident Camps	One free adult per eight boys:		\$85.00 each additional adult
	1-8 boys = 1 free adult	25-32 boys = 4 free adults	
	9-16 boys = 2 free adults	33-40 boys = 5 free adults	
Boy Scout Summer Camp	One free adult per eight boys:		\$100.00 each additional adult
	1-8 boys = 1 free adult	25-32 boys = 4 free adults	
	9-16 boys = 2 free adults	33-40 boys = 5 free adults	
17-24 boys = 3 free adults			

Pre-paid adult meal fees are fully refundable. Adult meal fees may be paid upon arrival at camp. Guest and Adult meals may be pro-rated at \$5.00 per breakfast, \$6.00 per lunch, and \$7.00 per dinner when adults or guests are at camp only during the day. **If an adult stays overnight or a portion of the week, but not the full week, the fee is \$25 per day in camp. Fee includes meals and program.**

Summer Camp Fees Questions

Making a Reservation:

To reserve space at camp, make a placeholder non-refundable deposit of \$250 per Unit. After March 15 the deposit is 50% of the camp fee per boy in accordance with the payment schedule. Deposits are credited to balance owed.

Payment Schedule:

Camp fee payments occur in three steps:

1. A deposit of \$250 per Unit is paid to secure a reservation (until March 15).
2. An additional deposit of **50% of the camp fee per boy is due by March 15** to continue to hold the reservation.
3. If taking advantage of the **Early Bird** discount, the balance is due by April 30.
4. If not taking advantage of the Early Bird discount, the balance is due three weeks prior to camp.

It is possible for some Scouts in a unit to pay different fees if some Scouts are paid in full by April 30 and some pay after April 30. Those paying by April 30 will qualify for the Early Bird discount, while those paying after April 30 will not qualify.

Making Changes to a Reservation:

Please keep us informed of changes in your planned attendance. Make changes to your reservation in writing and include the unit number, reservation number, changes requested, name of person requesting the change and phone number. We'll make the change and contact that person if there are questions. It is necessary to have this in writing to serve you more efficiently and to ensure that your reservation is correct.

Replacing Dropped Scouts:

When Scouts cannot attend leaders are encouraged to find replacement Scouts in their unit to prevent loss of fees paid.

Requesting a Refund:

All refund requests must be submitted in writing using the Refund Request Form before the end of your camp session. Up to two weeks prior to camp, form may be sent to the Council office. Please list the specific reason each Scout was unable to attend. All refund requests will be measured to the refund policy (see below) and granted accordingly.

Refund Policy:

Planning and purchasing for camp happens long before camp begins and is based on your reservation of spaces at camp. Consequently, refunds are made on a staggered schedule:

- Cancellations on or before April 30: all fees paid, less the deposit per Scout made after March 15, are transferable within the reservation. If the entire unit reservation is cancelled, a \$250 deposit per Unit is forfeited.
- Cancellations between May 1 and **three weeks** prior to camp: a refund of all fees paid, less 60% of the per Scout fee, is made.
- **Within two weeks of camp:** no refunds are made unless the Scout in question finds himself in one of these circumstances: A) his family moves out of council. B) there is a death or serious illness in his immediate family requiring his attendance. C) he himself becomes ill, provides documentation by a Dr. and unable to attend camp. If a refund is granted, it will be for fees paid less the 50% fee deposit per Scout.

Refund Processing & Mailing:

All refunds are made during the last half of September, and are mailed to the currently registered Unit Committee Chair. The council is unable to refund individual families. Unit camp refunds will be combined with other refunds due the unit, and any outstanding unit debts to the council into one check or invoice.

Adult Fees and Meals:

For every eight Cub Scouts OR every eight Boy Scouts, one adult is admitted free of charge, up to 5. Adults beyond this ratio pay a reduced camp fee for the week or for meals at the rate indicated on the fee chart. The adult meal fee is fully refundable. It may be paid upon arrival at camp. **Adults staying less than a full week have a \$25 per night fee which includes meal and program.** Those guests just up for the day may pay for individual meals (\$5.00 breakfast, \$6.00 lunch, \$7.00 dinner). If paying by individual meals please arrange payment with the camp trading post upon arrival at camp.

Early Bird Discount:

Units that pay in full by **April 30th** enjoy a \$10 per boy discounted camp fee. This discount is per boy paid in full by April 30. Boys who pay after April 30th pay the regular fee.

Friends of Scouting Discount:

Units that meet their FOS goal by April 30th are eligible for a 10% discount per boy for resident camp.

Applying for Camperships:

Scouts in need may apply for financial assistance (partial fees are awarded) by submitting a **Campership Fund Application by April 30, 2011**. These limited camperships are funded by donations specifically for camperships and are limited to youth members of Crater Lake Council. The form is available at the Scout Office and at www.craterlakecouncil.org.

Provisional Campers Welcomed at Camp Makualla:

Boy Scouts who cannot attend camp with their troop, or who wish to have a second week of camp, may attend camp by themselves as 'Provisional Scouts' and we will combine them with an existing troop coming that same week. During session 4, the camp will form a temporary troop and provide adult leadership for the week. Scouts enjoy all normal camp activities during their Provisional Week. **ALL WEEKS OF BOY SCOUT CAMP ARE OPEN TO PROVISIONAL SCOUTS.**

Wilderness Site at Makualla

This camp site is for those Troops wanting to bring their own tents. **No Tents** will be provided. As a result, unit can **save \$10** per boy on their CAMP FEES. There is only one site available, first come first serve. Please indicate this on your registration form.

Revised 4/2011

Can we reserve a certain campsite? Please let us know your preference of sites and your camp director will do their best to meet your preference. It is not, however, possible to guarantee a site.

Campsites are occasionally reassigned just before you arrive, based on order of reservation and other factors to best fit all campers in the camp. Final campsite assignments happen at camp.

Can we share a campsite with another unit? Yes, units can share a campsite. Please indicate on the reservation form the number of the other unit so we can match you up.

Can we have guests visit us at camp? Yes, daytime guests are welcome to visit camp. Please ask them to check in at the camp office and pay for any meals they will consume while visiting.

Can siblings come to camp with their brother? What about other youth? Camp is restricted to registered Scouts. National standards do not allow siblings or non-registered youth to stay in camp. They may visit for a day, but not overnight.

A boy from another unit wants to join our troop at camp. Can he? Individual Scouts may join another unit for the camp session provided they make a separate reservation under their own unit number. Indicate the unit numbers on both reservations so we can match you up in the same campsite.

A person in our unit has food allergies. Can the camp accommodate them? The camp can make minor substitutions, but is often unable to completely re-work the menu for severe food allergies. In these cases it is best to bring supplemental food items. Camp menus will be posted at www.craterlakecouncil.org for this purpose. Please submit a Special Needs Form so the camp may anticipate your need.

A person in our unit is diabetic. Can the camp change the menu for them? Generally, low-sugar substitutions for diabetic persons are available at each camp. Please submit a Special Needs Form so the camp may anticipate your need.

We would like to arrive early. Can we? (Boy Scout camp only) Boy Scout camps offer early arrival for units traveling long distances and for those with religious conflicts. Please consult the leader guide and registration form.

We would like to arrive late. Can we? (Boy Scout camps only) Yes, if you can arrive by 7am on Monday morning. Please indicate this on your reservation form. It is advisable to have Scouts eat breakfast on the way so they can move in and get to activities quickly.

What should we bring to camp? Please see the list in the leader guide, available online at www.craterlakecouncil.org.

What are the sleeping accommodations at camp? All resident camps have tents of canvas over tarps or wooden platform floors except the Wilderness Site at Makualla which is discounted. There are no cots provided. You are welcome to bring your own cot and you may want to bring a sleeping pad as well.

Can adults bring cell phones? Yes. Please use them away from Scouts to prevent homesickness issues. Not all phones will have cell service, most have spotty coverage at best.

What is the smoking policy at camp? Smoking is not permitted in camp buildings, campsites or any place visible to youth. Each camp has a designated smoking area, often in the camp parking lot.

Can adults bring alcohol to camp? No. Alcohol is not permitted at any time on any Scout property.

Can we bring our own guns to use at the camp range? No. National standards do not allow personal weapons of any kind at camp (including archery). Weapons are not allowed to be stored in vehicles on property.

Is insurance required? Yes. Each unit must have insurance. Please indicate your policy number on the reservation form. Those in Crater Lake Council all are covered by the CLC policy.

Can we drive gear into our campsite? As a general rule, NO. For units with Special Needs please read below. At Makualla, gear can be transported to troop sites, then trailers and vehicles must be moved to parking lots outside of camp. At McLoughlin, you may not drive your gear into camp except to the sites near the front gate. Please consult the Leader Guide for more information.

What access is available for disabled persons? Access is restricted to carts moving unit gear to most campsites. Please submit a Special Needs form to let your camp director know about access needs. There are several sites that will accommodate vehicle access. The Camp Director will work to best meet your needs.

May I bring my ATV to get around camp? No. ATVs are not permitted at any Scouting activity or Boy Scout property.

Is there a chance to meet with my camp director before camp? Yes! We'd like to meet with you in June to answer questions and share information to enhance your camp experience. Please see the leader guides for times and locations of our Pre-Camp Leader Meetings.

How do we get to camp? Please visit www.craterlakecouncil.org for maps. Maps are also printed in the leader guide.

Can we buy camp shirts before camp? Yes! A discounted pre-order form is available online in January. Those Units returning from the 2010 season can receive a FREE T-Shirt.

Is there a guidebook available for camp details? Yes. A Leader Guide is available online in November, and a Leader Guide is mailed to all units beginning in November.

Can parents send letters to camp? Yes, please! Scouts love getting mail. The address is printed in the leader guide.

I have a special question for the camp director. How do I contact them? You may email your question to sue.ward@scouting.org. Please include the name of the camp you're attending. Your question will be forwarded to your camp director.

Revised 4/2011