

Camp Mcloughlin Leaders Guide 2023



42°22'46.88"N

122°13'28.51"W



Camp Leadership

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Council Address

Boy Scouts of America
Crater Lake Council
3039 Hanley Road
Central Point, Or. 97502

Phone: 541-664-1444

Fax: 541-664-6121

Camp Address

Camp McLoughlin
(Scouts name)
Harriman Route,
Box 980
Klamath Falls, Or. 97601

The mission of the Boy Scouts of America is to Prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law.

Outdoor Code**Scout Oath**

On my honor I will do my best to do my duty to God and my country and to obey the Scout Law.
To help other people at all times.
To keep myself physically strong, mentally awake, and morally straight.

As an American, I will do my best to-
Be clean in my outdoor manners,
Be careful with fire,
Be considerate in the outdoors, and
Be conservation-minded.

Scout Law

A Scout is trustworthy, loyal, helpful, friendly, courteous, kind, obedient, cheerful, thrifty, brave, clean, and reverent.

Scout Motto

Be Prepared.

Scout Slogan

Do a good turn daily.

Hello Campers,

Welcome to Camp McLoughlin. We are busy getting prepared and look forward to seeing you this summer! We work hard to provide a camp experience that your Cubs will enjoy and look forward to year after year. Nothing compares to Cub Scout Summer Camp! It is a memorable experience.

We strive to keep camp a safe and comfortable place and one you will enjoy. We continue to change and progress our camp so we can retain the best of our traditions while creating new experiences for all. This is vital to our Scout's development. Being challenged and stretched to learn in new ways through different experiences is an important part of Scout life.

Camp McLoughlin hopes that the outdoor experiences that the young people have while in residence will allow them to have a better idea of the conservation aspect of Scouting, to be empathetic to the outdoors, and to build on the relationship that Scouting has with the outdoors and the wilderness.

Camp McLoughlin has five program areas for Cubs: Nature, Scout Craft, Aquatics, Shooting Sports, and Handicraft. While the activities in each area rotate every year with a new theme, the quality and safety of our program are our top priorities.

Our staff have worked hard to prepare an amazing experience for all our Scouts and their parents and leaders. We are excited to host you this summer! Welcome to Camp McLoughlin!

See you at camp!

Heather Volkman – Camp Director
Evan Rudisile– Program Director



The mission of Camp McLoughlin is to be a destination camp for core Scout programs, advancement, & high adventure.

Through program offerings in Aquatics, Shooting Sports, Nature, and Scout Craft campers will enjoy the full Cub Scout experience by delivering the promise of the Scouting outdoor program.

Camp McLoughlin for Cub Scouts is designed to foster a love for and appreciation of the outdoors. Setting a pattern for nature, conservation, skills in the outdoors, crafts and games in a theme-based camping environment is the reward we will deliver. Operating fun and learning through the Outdoor Code will set a pattern for character and honesty that Scouts exemplify.

All that we *do at camp* is guided by the core mission of the Boy Scouts of America. Which relies on the steady and constant application of our aims, character, citizenship, personal fitness and leadership.

CAMP SESSIONS FOR 2023:

Cub Scout sessions are recommended for Scouts that will be Wolf and Bears in the fall of 2023 (just graduated from Tiger and Wolf). Webelos and Arrow of Light session is a more advanced and recommended for Scouts that will be Webelos and Arrow of Light in the fall of 2023 (just graduated Bears and Webelos).

Cub Scouts Session 1
Cub Scouts Session 2
Webelos and Arrow of Light

July 6th-July 9th
July 13-July 16th
July 17th -July 21st

IMPORTANT CAMP DATES:

February 28, 2023

- Make your reservation! Make sure to add the anticipated number of youth and adults that will be attending summer camp with your pack.

April 1, 2023

- Make your payment so you can keep your spot!
- 50% of the total fee is due.
- Fee per attendee must equal 50% of the camp fee.
- Forfeiture of your reserved spot will occur if 50% is not received.

May 1, 2023

- Make sure you've added all your Scouts and leaders/parents that will be attending and make that final payment!
- Fill out the roster with names of all that will be attending (make sure to include all adults, even if they are only staying for part of the session).
- 100% of registration fees are due.
- A \$50.00 late registration fee per camper will be added *after* May 31, 2023

June 15, 2023

- Minimal changes can be made and will be considered on a case-by-case basis. Please contact the Scout Office at 541.664.1444 or by emailing Heather Volkman at heather.volkman@scouting.org

REGISTRATION

When Making Your Reservation:

Provide as accurate a count as possible. Campsites may be requested, but not always guaranteed. Assignments are made on the number of campers, campsite size, fees paid, and on time response.

Roster of All Youth and Adults:

Please make sure to fill out the pack camp roster completely in May when you make your final payment. It is imperative that we know who will be at camp, especially if there is an emergency. Make sure to add adults that may only be staying for part of the session.

Sharing a Campsite:

Sharing a campsite with another unit may be necessary. We will endeavor to provide you with the site you requested but will depend on the number of attendees. Please be courteous to your neighbors and share the space appropriately.

REFUND POLICY

All refund requests must be made upon arrival at camp during the check in process. Refund requests made after summer camp concludes will be considered but not guaranteed. Refund requests from summer camp are processed in September and returned to the payor.

REFUND POLICY:

1. The initial deposit per participant is **non-refundable**.
2. Paid registrations can be transferred to another participant of the same type who was not previously registered to attend.
3. Cancellations made between the final payment due date and two weeks prior to the event: 40% of all fees paid (minus the non-refundable deposit) is refundable.
4. Cancellations made within two weeks of event: 40% of all fees paid (minus the non-refundable deposit) will only be considered if the participant in question funds themselves in one of these circumstances:
 - a. The family moves out of council.
 - b. There is a death or serious illness in their immediate family requiring their attendance.
 - c. They become ill and unable to attend events (doctor verification may be requested).
 - d. The participant becomes ill while attending the event and is sent home by the event medical personnel.
5. If an event is cancelled or postponed and the participant cannot attend on the alternate date, the full fee will be refunded.

CAMP RULES: THE "S" RULES!

The following rules have been made as an easy way for our campers to remember how to stay safe while at camp. Please help by practicing these rules with your Scouts and set the example by abiding by them as well.

1. Slow down! (There are a lot of trip hazards at camp, so be careful.)
2. Stay with your buddy! (It's always more fun with a buddy anyway, so don't forget to him/her with you!)
3. Stay Safe! (Always follow the safety rules, especially when at the waterfront or on the shooting ranges.)
4. Shoes Stay on your feet! (Closed-toed shoes are required; flip-flops or sandals can only be worn in the Shower.)
5. Sanitation! (Remember to always wash your hands after you use the bathroom and before you eat.)
6. Stick and Stones Stay on the ground! (We know they are fun to play with, but they can be easily hurt friends.)
7. Stay hydrated! (It can be very hot at camp, and it is important to drink lots of water.)

ARRIVAL, PARKING, & CHECKING IN

Arrival: Plan to arrive at the upper parking lot between 12:00-12:30pm. We are excited to have you and your Scouts at camp, but staff will be working on last-minute preparations, so please stay in the parking lot until they come to greet you.

Parking: The parking lot is small, so carpooling is highly recommended. Cars must be backed into parking spaces; a staff member will be available to help you back in safely.

Check-in: Check-in will be done at the Health Lodge during your camp tour. Please send one adult from your Pack with all the paperwork for your unit. You will need:

- Camp Roster (make sure all youth and adults are listed)
- Medical Forms for all youth and adults in your Pack

IMPORTANT NOTE! The first meal at camp is dinner. Enjoy a hearty meal before you arrive at camp, fruit will be available in the trading post.

HEALTH AND SAFETY FORMS

The Boy Scouts of America Health and Safety Form is required for every person, youth and adult, attending a resident camp.

- Youth and Adults attending the Cub Scout sessions need parts A and B completed and signed. Youth and Adults attending Webelos and Arrow of Light sessions need parts A, B and C completed and signed (part C requires a doctor's signature, plan ahead and schedule that visit with your doctor).
- A copy of your insurance card is also necessary.
- Forms are returned to your unit after camp.

HEALTH LODGE AND MEDICATIONS

The staff at our health lodge are trained and certified medics. They will be ready and waiting if a need arises. When you arrive, your medical forms will be given to the medical staff and reviewed individually for any medical needs that may be unique to each person. If you have any concerns or need to relay specific information to the medical staff, please do so during the camp tour when you first arrive.

All prescription medications need to be kept at the health lodge. The only exception is a limited amount of medication to be carried by a camper, leader, parent, or staff member for life-threatening conditions.

- All medication must come in original containers (it is suggested to only bring what will be needed while at camp).
- All medication must be documented using the Routine Drug Administration Record, one form for each camper (completed by the camp medic).

Dehydration And Heat Exhaustion: Camp McLoughlin can be very hot in the summer. Symptoms of dehydration and heat exhaustion can be more varied than just being thirsty or hot and may include nausea, loss of appetite, headache, dizziness, and muscle cramps. Every camper must carry a water bottle with them and drink plenty of water.

Mosquitos And Ticks: Because we are at a high elevation, close to water and vegetation, we are blessed with both mosquitos and ticks. Frequent use of bug spray is encouraged.

SPECIAL NEEDS

We recognize that individuals can have specific concerns or needs. Items such as diet, sleeping concerns, access, or other safety issues can be addressed with advance notice. Please plan to share this information via email 2 weeks before your arrival at camp. If you have special dietary concerns or needs, we will make reasonable efforts to accommodate you. Email Heather Volkman at heather.volkman@scouting.org with any special needs.

VISITORS

Visitors are welcome! Make sure any visitors check in at the Trading Post immediately upon arrival. They will need to sign in and wear a visitor badge.

If visitors will be staying for a meal or overnight, we will need advance notification. Meals are \$10.00 each - breakfast, lunch, or dinner - paid in advance at the trading post. A meal ticket will be issued for each specific meal. Overnight guests are required to pay for the use of the facility. Overnight fees are \$25.00 (this does not include meals).

DINING HALL/WAITERS

Every pack gets the opportunity to help serve in the dining hall. Please send 2 Scouts to be waiters 15 minutes prior to meals to help get the dining hall set up for meals. Our dining steward will give directions. The Scouts really enjoy being waiters while at camp, so make sure to rotate through all your Scouts, so everyone gets an opportunity.

SWIM CHECKS

Swim checks will be done at camp, in the lake, under the watchful eyes of the Aquatics Director and the Lifeguards. This will be done during the camp tour on your first day. It is recommended to either come with your swimming suit already on or have it easily accessible (along with a towel) to change quickly.

ADULT LEADER MEETINGS

A daily meeting for adult leaders will be held at the dining hall, check schedule for time. These will be an opportunity to learn what will be happening that day, ask questions, and voice any concerns that may need to be addressed. We ask that at least one adult from every pack attend.

CHECK OUT

Please Do Not Leave camp without checking out with the Camp Director. We ask that all members of your Pack leave at the same time (if there is a need for a camper to leave early, please make arrangements with the Camp Director. Departure on the last day is by 12:00pm. Please remember to leave your campsite in the same condition you found it. Leave No Trace is an important Scouting practice. A camp staff member will be there to help and will inspect your campsite before final departure.

All adults will receive a camp evaluation form at the final leader meeting. Please complete the evaluation and then take it to the Camp Director to exchange for your check out packet, review the contents of the packet carefully. Staff will be available to fix any issues found.

INTERNET, PHONE, & MAIL

There is no internet service at camp. Cell phone service is available, depending on your provider.

Mail is always nice to receive. However, a letter can take an additional 4-5 days to be delivered to camp. If you want to send a package or letter to your camper, allow the extra time. Please make sure letters and packages are addressed as follows:

Camp McLoughlin
(Scouts name)
Harriman Route,
Box 980
Klamath Falls, Or. 97601

Some leaders bring their mail/letter(s) for their Scouts with them. Mail is distributed each day during the morning flags.

If there is an emergency, the Council can provide you with the Camp Director's cell phone number.

The emergency landline number at camp is (541) 949-8189

YOUTH PROTECTION AND ADULT LEADERSHIP

Camp McLoughlin will follow the barriers to abuse adopted by the National Council of the Boy Scouts of America and Crater Lake Council. These policies primarily protect youth members; however, they also

serve to protect adult leaders. All parents, caregivers and registered leaders should be familiar with, understand, and actively implement the safeguards and youth protection strategies.

Adult Supervision

Each unit must have at least two registered adult leaders 21 years of age or over at all Scouting activities, including summer camp. There must be a registered female adult leader 21 years of age or over in every unit serving female youth present at camp. Appropriate supervision must always be provided and Scouting's Barriers to Abuse must be always followed.

Since the resident camp for Webelos/AOL Scouts runs for more than 72 hours, all adults that are attending MUST be registered.

You can read more about this in the [Guide to Safe Scouting](#).

Responsibility

Adult Leaders and youth members share the responsibility for the safety of all participants in the program, including adherence to Youth Protection and health and safety policies. Adult leaders are responsible for monitoring behavior and intervening when necessary. Physical violence, sexual activity, emotional abuse, spiritual abuse, unauthorized weapons, hazing, discrimination, harassment, initiation rites, bullying, cyberbullying, theft, verbal insults, drugs, alcohol, and pornography have no place in the Scouting program. Individuals who engage in such behavior will be immediately asked to leave camp, will forfeit a refund of fees,

and may have their membership in the BSA revoked. All leaders are required to adhere to the Scouter Code of Conduct.

Reporting Requirements

Adult leaders and youth members have a responsibility to recognize, respond to, and report Youth Protection violations and abuse.

Youth Protection Policy Violations- Serious youth protection policy violations or behaviors that put a youth's safety at risk must be reported to the Scout Executive and an incident report must be filed.

Mandatory Reporting of Child Abuse- All persons participating in Scouting programs are mandated reporters of child abuse. Reports must be made to local law enforcement and child protective services. This reporting duty cannot be delegated to any other person. Reporting to the Scout Executive or Scouts First Helpline ensures that follow-up can occur for the safety of our youth.

The BSA has established a dedicated 24-hour helpline to receive reports of known or suspected abuse or behavior that might put a youth at risk.

State of Oregon Child Abuse Hotline: 1-855-503-SAFE (7233)

Scouts First Helpline: 1-844-SCOUTS (1-844-726-8871)

PREPARING FOR CAMP

Pack equipment is an important part of making you comfortable at camp. We recognize that some prefer their own tenting accommodations and that is OK. Group equipment is not required, only a recommendation.

Group Equipment:

- Group First Aid Kit (only to be used for minor cuts and scrapes; all major medical needs must be taken care of by the camp medic.)
- Dining fly's or canopies
- Lantern
- Matches (control by adults)
- Camp stove
- Liquid fuel for your stove

Please note that large propane cylinders cannot exceed the standard 5-gallon size per campsite as outlined in Scouting regulations. Please leave large "oversize" propane containers at home.

- Coffee pot for hot chocolate or hot water
- Repair kit and Duct Tape
- Camp chairs
- Tarps
- Hammer
- Rope
- Clipboards
- Permanent marker to label your possessions.

Remember to use your best judgment for your personal needs. *"Be Prepared"*.

There is no driving in camp.

All items must be carried/carted in.
The Camp does have carts to help you "roll" your gear to your site.

Personal Equipment:

Personal gear is very important. What to bring and not bring matters. Ensure each item is marked or identified with the camper's name and unit number. Be careful not to overlook specifics or special need items. The trading post will have some basic supplies.

Personal Gear:

- Medication
- Backpack
- Water bottle
- First aid kit, personal size
- Flashlight and extra batteries
- Bug repellent
- Whistle
- Full Field Uniform (leave neckerchief and slide at home; they get lost too easily)
- Activity t-shirts
- Shorts or pants
- Hat
- Extra shoes or hiking boots (must be closed toe)
- Socks
- Sweatshirt or jacket
- Rain gear
- Mess kit
- Whittling chip
- Watch/alarm clock
- Eyewear
- Cub Scout or Webelos Handbook
- Notebook/pen/pencil
- Trading Post money
- Sleeping bag
- Cot (We have some cots available for adults to check out)
- Sleeping pad
- Pillow
- Soap/toothbrush/toothpaste/floss
- Comb
- Towel

- Flip Flops (for waterfront and shower ONLY)
- Sunscreen
- Second Towel
- Swimwear

Swimwear Guidelines

- Clean
- Designed as swimwear
- Appropriate to the activity
- Secure enough to not shift or fall off while participating
- Anyone not potty trained must wear a swim diaper
- T-shirt or additional layer may be allowed if it does not hamper movement in the water

Fishing

Fishing gear can be brought to camp. The lake is stocked several times throughout the season. ODFW (Oregon Department of Fish & Wildlife) requires a fishing license for youth 12 and older. This must be purchased prior to coming to camp. We do not sell fishing licenses at the camp trading post.

What Not to Bring to Camp:

- Fixed-blade knives,
- Highly odorous products,
- Excessive amounts of candy.
- Items which are in violation of BSA policy may be confiscated and returned upon departure.

OTHER THINGS TO KNOW ABOUT CAMP:

Electronic Devices: “The use of smartphones, cameras, mirrors, drones, etc, in places (shower house) or situations where privacy is expected is prohibited.”

Camp McLoughlin asks that electronic devices (tablet and cell phones) not be used in program areas unless they are being used for taking pictures. Adults may charge their devices in the Bill Cleary room on the south side of the administrative building.

Unit leaders are responsible for setting campsite and travel policies. Leaders, please note that your rules may not be the same as another unit’s rules, please do not try to enforce your policies on other units.

Alcohol, Tobacco, And Drugs: No alcohol, tobacco, vaping, or illegal drugs will be permitted on camp property. Violations will result in immediate removal from camp. Tobacco is not consumed on any council property, at any council event, or in the presence of other adults or youth. This includes the camp parking lot.

Firearms And Fireworks: Firearms, even with a concealed carry permit, and fireworks are not permitted. Violations will

result in an immediate removal from camp. These items are not permitted at any council event, or in the presence of other adults or youth.

Emergency Procedures: Camp McLoughlin has an emergency procedure plan. This applies to lost campers, forest fires, weather conditions and other general emergencies.

Whittling Chip: Cub Scouts (Bear and older) must have a "whittling chip" card to use a knife at camp. This card can be earned at Scoutcraft. Please have knives controlled by an adult until they are earned. Blades are not to be longer than 4" and must fold. Sheath knives are not permitted.

Pets: No pets allowed.

Wildlife: Camp abounds with wildlife. Do not attempt to touch or feed any wildlife. The squirrels are skilled at getting food stored in tents. All food should be stored in boxes or coolers with tight fitting lids.

Report any wildlife that behaves in a strange manner to a staff member. This

includes showing no fear of humans, biting, charging, scratching. Being out in daylight, etc.

Liquid Fuels: Liquid fuels (lighter fuel, propane, white gas, lighters) present a potential fire hazard. They should never be inside a tent. Only adults can use liquid fuels at summer camp. Please note that large propane cylinders cannot exceed the standard 5-gallon size per campsite as outlined in Scouting regulations. Please leave large "oversize" containers at home.

Tents: The campsites typically have 8-12 tents per site. Tents are canvas and flammable. You are welcome to bring your own tent if you want but it is not required. However, there is space to pitch your own tent if you desire.

"NO FLAME in TENTS ' means no candles, open flame devices, heaters/electric heaters, or lanterns etc. are to be in a tent.

Campsite Fires: We are under Forest Service regulations. *FIRES ARE TO BE CONTAINED IN THE DESIGNATED PITS.* There could be further restrictions, and we are obligated to comply when directed by the Forest Service. Further information regarding this will be available at camp.

Bathrooms: Bullfrog Flats, the bathhouse, is under construction; we do not have a completion date at this time. We will keep you posted as we learn more. Outhouses are located at each campsite and KYBO's are throughout camp.

Leaders Teaching: Stations are operated by the camp staff. No teaching is required by parents. You are welcome to participate in helping your Cub Scout or Pack. We ask that you allow your Cub Scout to experience the teaching and support all Scouts as needed.

Lost & Found: There is a lost and found at

the administration building. Please mark your personal belongings and keep an eye on your "stuff." At the end of each session, we have a number of lost, unclaimed items that will be held at the council office. At the end of the summer, any unclaimed items will be donated.

Schedule: The schedule for your session will be available online. The QR is also available on the council website and in your confirmation email.



Trading Post in the Administration Building:

The trading post is a great place for all campers to get a snack and a drink or a souvenir of summer camp. If a camper wishes to purchase a knife, an adult must be present. (Knives can only be used if the Scout has earned their Whittlin' Chip.)

We offer an "envelope" system where Cub Scouts can leave their spending money in an envelope marked with their name and campsite. This helps prevent lost money at camp. Campers or leaders should pick up their envelope on the last day; money left behind will be donated back to the camp.

Accepted payment methods include credit card, check and cash. It is recommended that each Scout bring \$30 to spend, but that will be up to the discretion of the parents.

Cub Scout Requirement Completion:

Summer camp's main focus is to have a fun and memorable experience, but we also want to recognize any work the Scouts have done towards their requirements. Leaders will receive an outline of the requirements we will be working on during camp and it will be up to the discretion of the leaders to mark it off for each Scout once they return home.